



# **REQUEST FOR PROPOSAL**

**THIS IS NOT AN ORDER**

**SUBJECT:** REQUEST FOR PROPOSAL NUMBER: **RP- 8288**  
AMENDMENT NUMBER:  
PRIME CONTRACT NUMBER: DE-EM0003760, Dept. of Energy

Your company is invited to submit a proposal for the work described in this solicitation. Please review the below information and the attached documents for complete information on submittals.

## **GENERAL INFORMATION:**

**Solicitation Date:** November 07, 2017  
**Solicitation Due Date:** November 28, 2017  
**Type of Subcontract/Order:** Fixed Unit Price  
**Contracting & Procurement Manager:** Granda Humphrey Phone: 865-574-2893 Fax: 865-574-2890

**Proposal Validity:** Offers shall remain valid for a period of 90 days from the Solicitation Due Date. Unless otherwise noted, offers shall be considered valid for the requested period.

## **INSTRUCTIONS TO OFFERORS:**

### **SUBMITTAL:**

Proposals shall be submitted to Granda Humphrey at 100 WIPP Road, Lenoir City, TN 37771.

Offers shall consist of one (1) original with pricing. Additional instructions are located in the Instructions to Offerors attachment.

The Proposal due date is Tuesday November 28, 2017 by CLOSE OF BUSINESS (5:00 P.M. Eastern Standard Time).

### **EVALUATION CRITERIA:**

The proposals are to be evaluated using the evaluation criteria located in the Instructions to Offerors attachment.

RFP Number
<b>RP-8288</b>

# REQUEST FOR PROPOSAL

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Item	Quantity	U/M	Description	Unit Price	Extended Price
1	1	Lot	<p>Provide Clearing of Hazardous Walkways in accordance with the Instructions to Offerors, Exhibit A-1 (Statement of Work, including attachments), Exhibit B-1 (Price Form) and Terms and Conditions attached herein.</p> <p>Note: A pre-bid meeting will be scheduled the week of November 13, 2017. Notification including date, location, and time will be communicated through email.</p> <p><b>ATTACHMENTS:</b></p> <p>Instructions to Offerors            Section II Terms and Conditions            Exhibit A-1 Statement of Work, including attachments            Attachment 1 Quality Specification            Exhibit A-7 Hazard Communication            Exhibit A-9 Worker Health and Safety            Exhibit A-13 DOE Directives/Orders            Exhibit A-20 Workplace Substance Abuse Policy            Exhibit A-26 Security Requirements            Exhibit B-1 Price Form            Exhibit C Insurance Requirements            Exhibit F Representations and Certifications</p> <p><b>NOTE:</b>  <b>Proposal may be emailed to the attention of Granda Humphrey at <a href="mailto:granda.humphrey@truproject.com">granda.humphrey@truproject.com</a> or if the file is too large, please send to the following Hightail Drop Box: <a href="https://spaces.hightail.com/uplink/ErPltfkfw6">https://spaces.hightail.com/uplink/ErPltfkfw6</a>.</b></p> <p><b>All Bidders/Vendors must be registered in SAM (System for Award Management) prior to award. The website address is <a href="http://www.SAM.gov">www.SAM.gov</a>.</b></p>		

**OFFEROR'S INFORMATION RESPONSE:**

PLEASE COMPLETE AND RETURN THE FOLLOWING WITH YOUR SUBMITTAL

FOB Terms: \_\_\_\_\_

Point of Shipping: \_\_\_\_\_ Type of Transportation: \_\_\_\_\_

Est. Shipping/Freight Cost: \_\_\_\_\_

FIRM NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE

PRINTED NAME & TITLE: \_\_\_\_\_



TRU Waste Processing Center  
Lenoir City, Tennessee

**GENERAL STATEMENT OF WORK (SOW)  
TO PROVIDE  
CLEARING OF HAZARDOUS WALKWAYS**

**EXHIBIT A-1  
STATEMENT OF WORK  
Rev. 0**

**NOTICE**

This is a request for proposal (RFP) only. Any references to a subcontract or purchase order herein refer to the procurement documents to be prepared later with the award of the Work by the Buyer to a selected Seller. This Statement of Work (SOW) and the documents referenced herein specify requirements applicable to the requested proposal and the post-award Work. The Seller is expected to fulfill the requirements herein applicable to the proposal to qualify and compete for the selection by the Buyer of the Seller to perform the Work.

**INTRODUCTION**

The United States Department of Energy (DOE) has contracted under Prime Contract No. DE-EM0003760 with North Wind Solutions, LLC (the "Buyer") to treat transuranic (TRU) and alpha low level radioactive wastes presently in storage at DOE's Oak Ridge National Laboratory (ORNL). The Project, known as the TRU Waste Processing Center (TWPC), involves the designing, licensing and permitting, constructing, testing, and operating of a TRU/Alpha LLW Waste processing facility in the Melton Valley area of the ORNL. Operating activities at the TWPC will include the retrieval, treatment and packaging of TRU/Alpha low level radioactive waste for offsite disposal. The TWPC operates under an Environmental Management System in accordance with ISO 14001:2015 standards.

All communication with the DOE or any other agencies pertaining to this procurement shall be conducted through the Buyer.

**1.0 SCOPE OF WORK**

The Seller's Work (the "Work") includes provision of personnel to clear walkways due to inclement weather on an as-needed basis. Walkways include boardwalk areas, sidewalks, steps,



etc. Treatment may include rock salt and/or sand; other chemical usage must be pre-approved by Buyer. Seller must provide all labor, tools, equipment, and materials necessary to perform the Work. Some of the areas to be cleared are located inside FUEL CONTROL AREAS of the facility therefore use of gas powered equipment will be prohibited in performance of this work.

When performing activities at the TWPC site, all Sellers' employees who will be on-site at the TWPC, will complete the TWPC General Employee Training (GET) including Security Awareness Training, so as to be aware of the TWPC Environmental Policy, TWPC environmental aspects which Sellers may impact, and appropriate response so as to prevent a negative impact to the environment of TWPC. If Buyer has determined Seller personnel are not required to complete GET, Seller personnel will be escorted while on site

### **1.1 Assurances**

- Seller shall make contact information available to the buyer
- Monitor weather conditions in the Lenoir City and surrounding areas.
- Anticipate and respond to severe weather events.

### **2.0 SCHEDULE**

Period of Performance will be as identified in the Purchase Order document.

### **3.0 SITE WORK**

As defined in this SOW and the specifications, part of the Seller's Work shall be accomplished at the project site. This part of the Work shall be accomplished in accordance with the relevant plans and procedures, including, but not limited to, those listed below:

- Worker Safety and Health Program (CM-A-IS-001)
- Integrated Management System Description (CM-A-AD-001)
- Local Emergency Manual (CM-M-EM-100)

All Seller personnel intending to work onsite shall attend an initial comprehensive health and safety site orientation training to be conducted by Buyer prior to the first day of site work activities. The training is anticipated to last approximately 3.5 hours. The training will include orientation to Buyer's policies, procedures, and operation philosophies.

During this training, the Buyer's philosophy will be introduced that states all incidents are preventable. The Buyer's safety culture begins with this expectation, and promotes continuous improvement in safety performance throughout the life of the project. Elimination of accidents on the Project is achievable through proper planning of the work, tasking of personnel on plan requirements and execution of the work in accordance with the plans. This results in task completion with no injuries, illnesses, property damage, community or environmental impacts, or incidents that could have resulted in these occurrences under



different conditions. The Buyer believes that all incidents are preventable; this is achievable through the integration of safety into all management systems, the tasking process, and individual efforts. The Seller (including Seller subcontractors) is expected to promote this safety culture and strive to prevent all accidents.

Seller personnel shall wear the following minimum personal protective equipment (PPE) at all times during deliveries or while performing Work at the project site:

- Safety glasses conforming to ANSI Z87.1;
- Short or long sleeve shirts (no tank tops);
- Full length work pants (no shorts);
- Protective (i.e. safety-toe) footwear conforming to one of the following standards:
  - - ASTM F2413-05 “Standard Specification for Performance Requirements for Foot Protection”
  - - ASTM F2413-11 “Standard Specification for Performance Requirements for Protective (Safety) Toe Cap Footwear”
- High visibility vest when working laydown area; and
- Hearing protection when required.

Personnel not wearing the appropriate PPE will not be able to work and may be immediately removed from site.

Seller shall conduct drug screening of Seller personnel considered for work at the TWPC project site prior to the orientation training. The Seller shall adhere to Buyer’s Substance Abuse Procedure (see Exhibit A-20) or submit and follow Seller’s own procedure for same.

All Sellers will provide to TWPC a list of all chemicals, fuels, oils, or greases required to perform the function for which they have been hired. An SDS will be provided with each of these chemicals prior to entering the site.

Sellers will only bring preapproved chemicals and in quantities to complete the job scope contracted. All unused chemicals will be removed from site daily by the Seller, including any empty chemical containers.

The Seller is responsible for cleanup of all spill or releases from their job site and will have spill response equipment available to respond to a spill or release. Additionally, Seller will immediately notify the Environmental Programs Department (865-574-7773) or the Shift Superintendent (865-573-3969) of any spills or releases of chemicals.



#### **4.0 SITE ACCESS**

The Buyer's contractual contact shall be informed by the Seller of planned access, including date, time and name(s) of personnel requesting access. All Seller personnel requesting entrance to TWPC shall provide some form of picture identification (current driver's license, passport, etc.). Seller shall notify Buyer of any non-US Citizens that will be used in conjunction with the performance of this work (reference Article 28 of Buyer Terms and Conditions – Foreign National Employees). Upon entry into the TWPC's Routine Access Gate (RAG), Seller personnel (vehicle driver) shall show proof of:

- Valid driver's license (valid commercial driver's license if making delivery)
- Registration on the vehicle

Drivers failing to provide these documents will be denied access to TWPC.

Access is between the hours of 7:30 a.m. and 3:30 p.m., Monday through Thursday. No deliveries will be accepted nor work performed on Fridays, weekends, holidays or after hours without prior written approval from Buyer.

#### **5.0 SEARCH / SECURITY INSPECTIONS**

All vehicles entering or operating on the TWPC Project Site are subject to search at any time. Hand carried items are subject to search as well. This may include a physical search, canine search, and/or technical explosive detection testing.

The following shall not be brought onto the Site without prior written approval of the Buyer:

- Any weapon, explosive, or other dangerous instrument or material capable of producing substantial injury or damage to persons or property;
- Illegal drugs, drug paraphernalia, or alcoholic beverages;
- Other articles prohibited by law;
- Pets; and
- Children under the age of 18

Prior written authorization must be obtained from the Buyer before any photographs may be taken on Site.

Inspections conducted in search of prohibited items are conducted at the Entrance Gate upon entrance as well as random at any point while a vehicle is on Site. Vehicles found to be transporting prohibited item(s) shall be denied access to the Site. Commercial vehicles are subject to safety and compliance inspections at any time while on the Site. Unsafe vehicles will be removed.



## **6.0 PROPOSAL FORM (Applicable to Proposal Only)**

The pricing section of the proposal shall follow the format shown in Exhibit B-1 of this Request for Proposal (RFP). Pricing for all Work identified in this RFP shall be included in the Seller's proposal and included in Exhibit B-1 Fixed Price Form.